



*Issued by  
 Captain P. Skrzypczak  
 Commanding Officer*

ROUTINE ORDER NO. 12052017  
 1085-11-1

December 05/17

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**DUTIES AND INSTRUCTIONS**

1. Tuesday December 05 2017 will begin with a COs Parade 1st period and regular training for the rest of the night.
2. Cadets are to arrive at 1815 hrs so we can promptly start opening at 1830hrs.
3. Cadets are to continue working on their uniforms.
4. Level 1s will not be in uniform because they will be dry firing the air rifles. They will be in civilian attire.

<b>5. Dress of the Day, 05 December 17</b>	
Cadets	C-2 ( Tunics, Ribbons)
CIC Staff	3C
CI's and CV's	Business Casual

<b>6. Duty Staff, 05 December 17</b>	
Duty Officer	2Lt Baxter
Duty Sr NCO	Sgt Roach
Duty Jr NCO	Cpl Estime

7. OPC booklets are now available; see Mr Mayhew or CV Santo for details.
8. Sunday December, 03 2017 - Ground School 0800hrs - 1100hrs.
9. Sunday December, 03 2017 - Effective speaking 1100hrs - 1200hrs.
10. Sunday December, 03 2017 - Drill Team 1200hrs - 1500hrs.
11. Sunday December, 03 2017 - Band 1500hrs - 1800hrs. Cadets are reminded they need to practice their instruments outside of cadet duty.
12. Summer Training Application forms - course forms and documents are due this Tuesday December 05 for national courses. Applications for all other courses are due 9 Jan
13. Duke of Ed cadets - continue to fill in your work on the website so you can get your qualifications.

### **UPCOMING EVENTS**

14. Rifle Team - Tryouts will be held on Sunday, 14 Jan 18, 0800-1100. The team will consist of three cadets aged 15 and above and two cadets aged 14 and below. Additionally, three cadets will be selected as to train with the team.
15. 715 Swim Competition - A sign-up sheet to gauge interest will be posted at the squadron. The competition will be held 10 Feb 18. More details to follow.

### **AWARDS, PROMOTIONS AND APPOINTMENTS**

None to announce.

*//Original Signed By//*

P. Skrzypczak  
 Captain  
 Commanding Officer